

**TUCSON AIRPORT AUTHORITY NOTICE OF REQUEST FOR PROPOSALS  
FOR  
LEGAL SERVICES FOR THE TUCSON AIRPORT AUTHORITY PUBLIC SAFETY PERSONNEL  
RETIREMENT SYSTEM LOCAL BOARD**

1. **Owner:** Tucson Airport Authority  
7250 South Tucson Boulevard, Suite 300  
Tucson, AZ 85756  
(520) 573-8100

2. General Description of Services: Tucson Airport Authority (“TAA”), on behalf of the TAA Public Safety Personnel Retirement System Local Board (“TAA PSPRS Local Board”), is conducting a competitive selection process to retain a law firm or attorney to serve as independent legal counsel to the TAA PSPRS Local Board, a requirement of Arizona Revised Statute §38-893.

3. Location: Tucson International Airport  
7250 South Tucson Boulevard  
Tucson, Arizona 85756

4. RFP: Written copies of the RFP are available for review at TAA’s Procurement Services Division, and/or a hard copy (or PDF) may be obtained from that office without charge. To request a copy, contact Matti Garry at [mgarry@flytucson.com](mailto:mgarry@flytucson.com). The RFP contains the instructions, terms and conditions, forms, and other information relating to the RFP, including, but not limited to, the number of persons or firms to be included on the final list, the selection criteria to be used by the selection committee to select the person or firm to perform the services, the relative weight of the selection criteria, and information regarding interviews.

5. Date and Time for Submission of Proposals: Written proposals will be received by TAA until 2:00 p.m. local Tucson Time on Tuesday, April 28, 2026, attention Corrie Bussey, Legal Services for the TAA PSPRS Local Board, at the TAA Administration Offices, Tucson International Airport, Third Floor, 7250 South Tucson Boulevard, Suite 300, Tucson, Arizona 85756. One (1) original and five (5) copies of the proposal shall be required to be addressed and delivered to TAA on or before the day and hour set for receipt. A proposal may be withdrawn by written request any time before the scheduled time and date for receipt. Any proposal submitted after the designated date and time will not be accepted or considered.

6. Costs of Responding to the RFP: Any and all costs associated with responding to this RFP or providing a proposal shall be borne solely by the interested person or firm.

7. TAA’s Right to Reject for Any Reason: TAA reserves the right to reject any or all proposals, any other proposals or submissions, to cancel the RFP, or to withhold the award of any contract relating to the RFP for any reason which TAA determines.

8. Interest List: TAA maintains an interest list consisting of all design professionals, contractors, subconsultants / subcontractors, and major suppliers who are interested in receiving notification of airport projects. Each firm must complete and submit, with its submittal, information with respect to each firm in the form included in the solicitation documents.

9. Civil Rights Title VI Solicitation Notice. The Tucson Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §2000d to 2000d-4) and the associated regulations, hereby notifies all bidders or offerors that all persons and firms will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

10. DBE: It is the policy of TAA to ensure that Disadvantaged Business Enterprise firms (“DBEs”) have a fair and equal opportunity to participate in TAA's contracts. Specifically, it is the goal of TAA to ensure that, to the extent reasonably possible and consistent with other legal requirements that: (a) DBEs are not discriminated against in the award and administration of TAA's contracts; (b) a level playing field is created on which DBEs can compete fairly for TAA's contracts; and (c) any barriers to the participation of DBEs in TAA's contracts are removed.

11. Legal Requirements: The services to be performed will be subject to the provisions of Title 34 of the Arizona Revised Statutes (A.R.S. § 34-101, *et seq.*, as amended). All persons or firms submitting a proposal and their subconsultants must be duly licensed to perform the work at the time the proposal is submitted (or exempt from licensing requirements) pursuant to all applicable laws, rules, and regulations. If a licensing exemption is claimed, the person or firm must set forth the basis for the claimed exemption in writing at the time the proposal is submitted. In addition, the proposed project will be paid for in part with monies to be received from ADOT. For grant funded projects, additional terms and conditions may apply as set forth in the RFP and proposed Contract Documents.

11.1 Federal Requirements. Any person or firm submitting a proposal in response to the RFP must certify compliance with the trade restriction requirements set forth in 49 CFR Part 30 and will be required to comply with the requirements in any resulting contract. Any person or firm submitting a proposal in response to the RFP must certify compliance with the prohibitions found in Appendix A of 49 CFR Part 20.

The successful Respondent to this RFP will be required to assist TAA to ensure compliance with multiple federal requirements, including but not limited to those found in Section 6002 of the Solid Waste Disposal Act, as amended, and the regulatory provisions of 40 CFR Part 247.

ADVERTISEMENT DATE: Tuesday, March 24, 2026

END